Deadline Date: _____

# FLORIDA MEMORIAL UNIVERSITY
# GRADUATION CLEARANCE FORM

**Name**: _____ ID #: _____
(please print)

**Degree Seeking:** (check one) BA ☐ BM ☐ BS ☐ BSW ☐ MA ☐ MS ☐ MBA ☐

**Major:** _____

**Term of Application:** FALL ☐ SPRING ☐ SUMMER ☐

I understand that completion of this form **DOES NOT** mean that I graduated. Further, I understand that I **must** satisfy all graduation requirements.

| | | | |
|---|---|---|---|
| Applicant's Signature | Date | Career Development Office | Date |
| Financial Aid Office | Date | Business Office | Date |
| Alumni Affairs Office | Date | Dean's Signature | Date |

**Have you satisfied the following?**

1. Paid graduation fee of $300.00
2. Removed any pending incomplete grades
3. Completed the Financial Aid Exit
4. Completed the Senior Exit Survey
5. Completed cap and gown order

**GRADUATION DISCLAIMER**

Florida Memorial University requires that any student taking part in commencement related activities meet all degree completion requirements. The catalog under which the student enters serves as the official record of admission, academic, and degree completion requirements. It is the student's responsibility to be aware of the current graduation requirements for his or her particular degree program. Completion requirements are subject to the FMU's Board of Trustees policies as recommended by the University's academic policy committees, relevant accreditation organizations, and (in some instances) state and federal laws and regulations. Students are not allowed to participate in commencement activities if they have not completed all degree requirements as verified by the Office of the Registrar through the "Cleared for Graduation" process. Applicants are removed from the graduation list when the Office of the Registrar and the faculty body, through a voting process, determines if they will not meet degree requirements in advance of the commencement ceremony. This includes any prospective graduate who receives commencement related materials or information before being removed from the graduation list. Even if by error or accident a student participates in commencement,eligibility to graduate is not a guaranteed. Certification of the conferral of a degree is by by receipt of a diploma or official transcript noting degree completion, not necessarily by participation in the Commencement Ceremony.

REGISTRAR'S OFFICE ONLY

Received by: _____ Date: _____

Revised 3/2020